



WAKE FOREST  
UNIVERSITY

Residence Life and Housing

February 1, 2013

Dear Landlord,

The Office of Residence Life and Housing at Wake Forest University oversees the Off-Campus Housing Policy. Only rising senior level undergraduate students are permitted to live off campus in single- and multi-family residential housing. First, second and third-year undergraduate students are required to live on campus and therefore cannot be held liable for rental/lease agreements signed for any off-campus location.

You have been listed as the landlord of a property that is housing undergraduate students for the current academic year. As a result, you are requested to complete the Single-Family Residential Property Registration form and return it by email ([wallas@wfu.edu](mailto:wallas@wfu.edu)) or by fax (336.758.4686). Students will be approved to live off-campus in apartments or registered single-family properties. All registered properties will be listed on the Registered Properties list on the Residence Life and Housing website (<http://rlh.wfu.edu/current-students/you-choose/off-campus>).

These past few years, we have been working very hard to develop our relationship with the University Area Community Partnership (UACP). Mr. Kevin Brinkley ([kbrinkley@precisionpartsystems.com](mailto:kbrinkley@precisionpartsystems.com)) and Mr. Robert Sappington ([digitalpublishing1@mac.com](mailto:digitalpublishing1@mac.com)) have agreed to continue to represent and act as liaisons with the UACP on behalf of all landlords. This will continue to allow for dialogue and communication between city officials, neighbors, students, and the University.

If you have any questions about the form, please do not hesitate to contact me at 336.758.5185.

Sincerely,

Amber Wall  
Residence Life and Housing