

WAKE FOREST UNIVERSITY ACCESS SYSTEM ADMINISTRATION

AUTHORIZED CONTACT FORM – NON-WFU TENANT

These access authorization contacts are subject to review at any time.

At a minimum, they will be reviewed/renewed during each semi-annual audit.

The Deacon OneCard office will place these contacts on our Reader Contact master list and update accordingly.

DATE:

COMPANY/ORGANIZATION:

TENANT FACILITY CONTACT:

EMAIL:

TELEPHONE:

ASSIGNED PRIMARY AND SECONDARY CONTACT FOR ACCESS AUTHORIZATION:

ADD/REMOVE	FULL NAME	TITLE	EMAIL	OFFICE PHONE	MOBILE PHONE

SIGNATURE OF TENANT FACILITY CONTACT

SIGNATURE OF WF PROPERTIES DIR. OF SECURITY